



MT. MORIAH BAPTIST CHURCH MINISTRY OF WORSHIP AND ARTS

1636 East Capitol Street, N.E. Washington, DC 20003

Dr. Lucius M. Dalton, Pastor

Sherice Tomlin, Minister of Worship and Arts

*This form must be submitted at minimum **three months** ahead of your desired ministry event for priority consideration.*

Additionally, completion of this form does not constitute that any event is approved via the church calendar.

Please call the church office at (202) 544-5588 for information regarding date approval and space reservation.

Name of Primary Contact for this Event/Service: _____

Contact Person Telephone #: _____

Contact Person Email Address: _____

Name of Ministry/Organization: _____

Please understand that the only communication regarding this event will be made between the main contact person for this event and the Minister of Worship & Arts.

Location of the Event: _____ Type of Event: _____

If this event is a non-regular church service sponsored by a ministry outside of the church (i.e. wedding, banquet, etc.) there may be a compensatory cost requested at the responsibility of the sponsoring organization.

Please contact Sherice Tomlin at sbericetomlin@gmail.com.

Date of Event: _____ Time: (Start to End) _____ Attendance: _____

Music Support Request:

- ____ Pianist
- ____ Organist
- ____ Percussionist
- ____ Other Instrumentalist(s): _____
- ____ Vocalist
- ____ Choir(s) *Indicate preference by number (1-4):*

- Praise Team
- Sanctuary Choir
- Zamar
- Children's Choir

Please attach to this form a draft copy of your service/event program indicating explicitly the music needed throughout. Additional songs or selections not originally requested may not be probable if not included on your program draft.

Important Note: It is imperative that anyone requesting the music ministry for a worship/program event also solicits approval from the Audio/Visual Ministry for the same date and time (plus thirty minute set up time). The Music Ministry can only grant approval and confirmation upon the receipt of an approved copy of the Audio/Visual Team Ministry form in conjunction with the Ministry of Worship and Arts Form.

Prior Approvals included with this Document:

- ____ Space Reservation Form (Completed and Approved by the Chair of Trustee Ministry or Senior Pastor)
- ____ Audio/Visual Ministry Request form (Completed and Assigned by the Audio/Visual Ministry Leader)
- ____ Draft Copy of the Service with Specific Song Requests (specific songs only a suggestion to the ministry leader for thematic events).
- ____ Completed Ministry of Worship and Arts Form

Date of Receipt: _____

Minister of Worship & Arts Approval: _____

Service Details and Confirmation Made by the Minister of Music: